



LAMBOURNE PARISH COUNCIL

www.lambourneparishcouncil.org

Serving the Communities of Abridge & Lambourne End

To Members of the Council

You are hereby summoned by the Chairman to take part in an Extraordinary Meeting.

Monday 27th November 2023 at 7.45pm in the Abridge Village Hall.

Members of the public and press are invited to be present and the following business will be transacted.

Tony Carter Clerk to the Council

A. Carter

21st November 2023

AGENDA

1) APOLOGIES FOR ABSENCE

To receive apologies for absence.

2) DECLARATIONS OF INTEREST

To receive declarations of interest from Members in any item on the agenda, in accordance with the Members Code of Conduct.

3) PUBLIC PARTICIPATION

To hear representations from members of the public

The maximum time allowed for this item is 15 minutes, at the close of this item members of the public will no longer be permitted to address the Council unless asked/invited by the Chairman.

It is proposed the meeting move into private session for the remainder of the items to be discussed. (Public Bodies [Admissions to Meetings] Act 1960)

4) APPOINTMENT OF WORKNEST FOR EMPLOYMENT MATTERS

To discuss and provide decision on the appointment of HR Company 'Worknest' to support the Council with Employment matters such as Settlement Agreement

5) GRIEVANCE PROCESS

- i) To note receipt of a formal Grievance Letter
- ii) To note the Council's Grievance Procedure
- iii) To appoint an investigation member
- iv) To appoint a grievance panel
- v) To agree next steps and timescale

6) CLOSE OF MEETING